



Board of Directors Meeting Minutes

Tuesday, September 11, 2018

Trickle Creek Lodge, 500 Stemwinder Drive, Kimberley, BC

In Attendance:

Cindy Simpson (Chair)

Gordon Oates

Bob Hesketh

Darlene Currie

Chris Harris

Donna Tyrrell

Paul Kingan

Dick Hopkins

Diane Murphy

Milton Orris

Wayne Vienneau

Bob Ewashen

Russ Reid

Linda Meise

Bill Whitty

Joe Smith

Annette Reeder

Maureen Barranoik

Valerie Linton

Samantha Fex

1. Meeting was called to order by Cindy Simpson at 9:25 am

2. Welcome/opening remarks

Samantha Fex, Administrative Assistant, introduced to board.

Meeting with Parliamentary Secretary for Sport and Multiculturalism, Ravi Kahlon, is on Thursday, September 13th at 9 am; all Zones to have representation to discuss attracting 55+ population to sport.

3. Approval of the Agenda – as circulated

Two additions: Nominating Committee report added to 5) i), and Thank you cards added to 7) c).

MOTION TO APPROVE UPDATED AGENDA: MADE BY ANNETTE REEDER; SECONDED BY DONNA TYRRELL. MOTION CARRIED.

4. Approval of Minutes of the November 15-17, 2018 Board of Directors Meeting

MOTION TO ADOPT MINUTES: MADE BY DICK HOPKINS; SECONDED BY PAUL KINGAN. MOTION CARRIED.

5. Business Arising from the Minutes

a) Final Review of Committee Terms of Reference and Job Descriptions

MOTION MADE TO TABLE TO NOVEMBER MEETING, IN CAMERA SESSION: MADE BY GORDON OATES; SECONDED BY PAUL KINGAN. MOTION CARRIED.

b) Inclusion Coordinator

This volunteer position is to be advertised in Zones first, through email and meetings.

c) Participation Fund

Finance Committee has not met on this yet, but will be looking at it in more detail.

6. Reports – Additional Comments

a) Event Manager – Maureen Barranoik

Thank you to board and staff for tremendous help.

Some challenges with registration system; not always positive feedback.

Better alignment of BCSGS Corporate Sponsorship entitlements and the Kimberley/Cranbrook host society FOG sponsors; less confusion this year.

Sport packages: some Zones were disappointed with some sports not being included; Host Society tried hard to accommodate, but ultimately get to decide. We need to be prepared for similar surprises this year.

PSOs have the ability to support the sport specific planning of Games in technical areas, such as venue confirmation, scheduling support, and the appointment of a local Sport Chair. This relationship with PSO's and working with the local Sport Chair and Rules Committee is a balancing act for Maureen.

Spent a great deal of time working through guidelines and supporting documents online to clean them up and fix broken links.

Discussion about how the relationship with our society and host society can be problematic. Don't know volunteers exist until days before Games. Would like to see more contact and better organization. Possibly a policy or provision that the Zone director sit on the host society board to improve the communication.

b) President – Cindy Simpson

Report focused on accomplishments and positives.

c) Vice-President – Bob Hesketh

Bob attended PSO and Kelowna board meetings this year. Worked well with Cindy.

d) Secretary/Treasurer – Gordon Oates

Gordon went over financials. We budgeted for a \$30,000 shortfall, and looking at a loss of \$60,000 this year. KC Games numbers are little less than expected. Discussed event management costs.

As Gordon is now the President of the Canada 55+ Games, he has nominated Linda Meise as the BC rep. Bob seconded it. Motion carried. The 2020 Canada 55+ Games will be in Kamloops, the last week of August.

Discussion regarding drop in funding. Decrease because government gave society funding to transition from BC Games instead of regular grant money, and the money that supposed to be used for Kelowna Games had to be spent last year. No other sport organizations received additional funding this year. Valerie asked for budget vs. actuals to be able to see a breakdown of funds to better plan operational costs.

e) Development Chair – Bob Hesketh

Paul took on policies and procedures (PP).

Darlene took on general rules and how they fit with PP; will discuss in November. Bob Currie looked into record checks and the necessity of them; will discuss in November.

Inclement weather policy was created.

Development committee: need hiring policy and definition of host zones.

Marijuana: need discussion about how that will work with the Games and whether it will have the same guidelines as alcohol.

f) Marketing/Sponsorship Chair – Chris Harris

Thank you to Valerie, Gordon, and Cindy for their support.

g) Executive Director – Valerie Linton

A good year; moved forward on a number of tasks.

Challenges with not having online registration system; lots of requests for it.

Not looking to replace paper system, but just add to it; ViewTeam already has capability to do online registration.

Consultations with directors will take place before moving forward.

Give It A Try Program was a great success. BC Parks and Recreation wants to turn it from pilot to program.

Grant of \$30,000 was approved for Step Up Your Game; similar program, but chance to get technical coaching in Zones through clinics with PSOs.

Continuing to work with PSOs, build government relationships and represent 55+ in sport system as well as ministry of health.

Discussion regarding potential challenges with online registration. Consultation process to be put on hold until job descriptions approved at November meeting.

h) Rules Committee – Darlene Currie

Discussed the rules surrounding when to cancel an event. If we had enforced our policy of cancelling an event with three or fewer participants this year, the KC Games would not have happened. Sport chairs had to be creative with schedules this year given many events with just one participant. For example, 79 events in track & field had one entry, and have to keep dropping participants down an age group until they ended up in 55+ category.

Reiteration that welcome letters should come from host society not rules committee; should be mandatory that rules are left out of welcome letters as many mistakes in the rules included.

Discussion: in favour of a sports letter from sports chair. Now that Maureen knows about this issue, can easily avoid this next year.

11:09 – Maureen leaves meeting.

i) Nominating Committee – Bob Ewashen

Succession: struggle with bringing new people outside the organization as don't know them. New people should join a committee to be introduced and eased into organization. Perhaps ask them to be on local Zone board first.

Function of committee: would like directors to encourage their delegates to consider nominees put forward as serious, capable candidates.

Nominations from the floor: **MOTION MADE BY BOB TO REQUEST THAT OUR EXECUTIVE DIRECTOR, VALERIE, LOOK INTO THE FEASIBILITY OF SETTING A NOMINATION DEADLINE THAT PROCEEDS THE AGM BY A FIXED PERIOD OF TIME. MOTION WAS NOT CARRIED.**

Break from 11:35 to 11:45 am.

7. Zone Reports

Directors provided highlights from their reports.

8. Next meeting: November 11-16th, 2019 - Kelowna

9. Adjournment

MOTION TO ADJOURN THE MEETING: MADE BY DICK HOPKINS; SECONDED BY PAUL KINGAN. MOTION CARRIED.

The meeting was adjourned at 12:53 pm.