



Board of Directors' Meeting Minutes

November 15 to 17, 2017
St. Eugene Golf. Resort. Casino
7777 Mission Road, Cranbrook, BC

Wednesday, November 15, 2017

In attendance:

Cindy Simpson (President)

Gordon Oates

Diane Murphy

Bill Whitty

Bob Ewashen

Dick Hopkins

Bob Hesketh

Annette Reeder

Linda Meise

Wayne Vienneau

Paul Kingan

Chris Harris

Joe Smith

Russ Reid

Milton Orris

Donna Stafford-Tyrrell

Guests:

Darlene Currie

Valerie Linton

Maureen Barranoik

1. Meeting called to order at 8:40 am
2. Approval of the Minutes from the September 17, 2017 Board Meeting with changes to names of participants as below. (MSC)

Changes : Jim ROLLINS

Wayne VIENNEAU Paul KINGAN

3. **Motion** to Adopt Agenda as Circulated (MSC)
4. Presentation from Kimberley/Cranbrook 2018 55+ BC Games Society by Sandy Zeznik, Co-President; Jaret Thompson, Co-President; Alan Rice, Director of Administration; Rick and Melanie McFarlane, Co-Directors of Sport.

AFA signed by BC Seniors Games Society and the Kimberley/Cranbrook 2018 55+ BC Games Society.

Meeting adjourned at 10:10 a.m.

Tour of prospective venue sites taken by the BCSGS Board and the Executive of Kimberley/Cranbrook 2018 55+ BC Games Society.

5. Meeting reconvened at 2:34 p.m.
6. Event Manager's Report presented by Maureen Barranoik regarding a review of the Vernon & Area 2017 55+ BC Games

Motion to accept the Event Manager's Report (MSC)

7. Zone Directors Reports as attached.
8. Discussion led by Paul Kingan and Cindy Simpson regarding an attempt to improve the reporting of Results.

General Discussion was mixed. Cindy to work on a modified Results Sheet for 10 Events.

9. General Discussion on Closing Ceremonies Guidelines - Suggestions made to change wording of Item #4

Motion to send document to Development Committee for reworking of the wording. (MSC)

10. Sport Fees for 2018 presented to the Board for approval:

Sturling	\$25.00
Karate	\$10.00
Fast-Pitch	\$10.00
Slo-Pitch	\$10.00
8-Ball	\$10.00
Snooker	\$10.00
Dragon Boat	\$45.00
Cycling	\$40.00
Pickleball	\$10.00
Bocce	\$10.00
Mountain Biking	\$10.00
Golf	\$80.00

All other Sports will remain at 2017 levels.

Motion to accept revised Sport Fees as presented with an additional increase for Dragon Boat Racing to \$45.00 and Golf was set at \$80.00 (MSC)

11. A discussion led by Cindy Simpson on Games Schedules and the completion times for events.
12. Accreditation times for Kimberley/Cranbrook to be the same as for the Vernon & Area 2017 55+ BC Games as follows:

Tuesday, September 11, 2018	4:00 p.m. to 8:00 p.m.
Wednesday, September 12, 2018	10:00 a.m. to 5:00 p.m.

Motion to leave accreditation time the same as Vernon & Area 2017 55+ BC Games (MSC)

13. Discussion led by Cindy Simpson on a revised Games-at-a-Glance format for the 2020, 2021 and 2022 Games. Tabled.

14. Meeting adjourned at 5:10 p.m.

Thursday, November 16, 2017

Meeting reconvened at 8:37 a.m.

15. Operating planning workshop presented by Valerie Linton – Valerie to compile list of finding and forward to Executive and Board.

16. Discussion on the Committee Terms of Reference and Job Descriptions moderated by Valerie Linton. Job Descriptions are to be forwarded to all Directors and Executive for a final review prior to the September Board meetings for approval

17. Working group and planning session on Board Responsibilities presented by Valerie Linton.

18. Discussion of Bid Guidelines and process of Host Community selection of Sports for the Games was moderated by Bob Hesketh.

19. Discussion led by Cindy Simpson on a revised Games-at-a-Glance format for the 2020, 2021 and 2022 Games. No action to be taken at this time.

Meeting adjourned at 12:05 p.m.

Meeting reconvened at 1:43 p.m.

20. Bob Hesketh spoke on Policies and Procedure changes that the committee is working on including –

Criminal Records Checks (will send out proposal)

Extreme Weather Policy (Bob to discuss with PSO's)

General Rules (Darlene is working on updates)

Human Resources Policy (Bob Hesketh is to investigate)

Policies and Procedures (Valerie Linton in working on in conjunction with Guidelines)

21. Cindy Simpson presented a revised Registration Form for 2018. The date for the close of Registration was set at July 16th, 2018. Zones can establish earlier dates if considered necessary to complete registration on time.

There was discussion on the changing of the name of Non-Participants and the elimination of the Medical Form Use

Motion that the name of Non-Participants be changed to “Supporters” (MSC)

Motion to eliminate the use of the Medical Form effective with the 2018 Games (MSC)

22. General Discussion and working groups to discuss Fundraising and Gaming Grants best practices for the Zones.

Sharing of Key components. Valerie is to compile a list of best practices and sent to the Zones.

Adjournment at 4:45 p.m.

Friday, November 17, 2017

Meeting reconvened at 8:32 a.m.

23. Bob Ewashen presented the repost from the Nominating Committee and requested that Bob Hesketh be appointed to serve as Chair of the Development Committee for the remaining term. There was further clarification of the Communications Chair position in that there was nobody that the Nominating Committee was prepared to recommend at this time and the position is left to the Executive Committee to appoint a replacement.

24. Valerie Linton led a discussion on Succession Planning.

25. Gordon Oates present the Interim Unaudited Financial Statements to October 31, 2017

Motion to accept the statements as presented (MSC)

Gordon Oates presented the budget for the year ended March 31, 2019 showing a deficit of \$29,050. Largely as a result of the anticipated decrease in participant numbers in Kimberly/Cranbrook.

Motion to accept the Budget as presented (MSC)

26. Valerie presented a proposal for the creation of a “Participation Fund”.

Motion to proceed with the establishment of a Participant Fund (MSC)

27. Darlene Currie is to review and rewrite the General Rules and requests approval in principle to suggested changes to Rule 9(f).

Motion to amend Rule 9(f) as presented (MSD)

28. Darlene presented the rule Changes as follows:

Changes to the rules for the following sports were approved by the Rules Committee as per the notes to the Rules Committee meeting –

Archery, Bocce, Cribbage, Cycling, Five Pin Bowling, Golf, Horseshoes, Hockey, Ice Curling, Lawn Bowling, Pickelball, Swimming, Table Tennis.

Motion to accept the Rules Committee Report (MSC)

29. Darlene requested approval for the addition of the following new sports to our list of approved sports for the Games – Trap Shooting and Triathlon

Motion to approve the inclusion of Trap Shooting and Triathlon in the 55+ BC Games listing of approved sports (MSC)

Motion to not accept Team Roping as an official sport within the 55+ BC Games (MSC)

Motion to delete a sport if not selected for 4 consecutive years by the Host Society effective 2019 and to include this information in the 2020 Bid document. (MSC)

Motion to approve the Sport Selection for the Kimberley/Cranbrook 2018 55+ BC Games as presented by the Host Society (MSC)

30. Bob Hesketh provided an update on the Bid package for 2020, 2021 and 2022. There was a question as to why the timing of the Games had been changed to September, and it was pointed out that the Bid Document presented 3 dates, 2 in August and 1 in September, and the prospective Host Communities over the past number of years had all chosen the September date.

31. Valerie Linton spoke to the Proposal for an inclusion Co-ordinator

Motion to proceed with the implementation of the Inclusion co-ordinator program and position (MSC)

32. Valerie requested all Zone Directors to forward information to her for inclusion on the website.

33. Meeting dates for the November, 2018 Board Meetings was set at November 12 to 16, 2018

34. **Motion** that Zone 11 be allowed to add Black to the Zone colors to distinguish them from Zone 4 colors (MSC)

Meeting moved into an In-Camera Session

Meeting adjourned at 2:39 p.m.