

BC Seniors Games Society / 55+ BC Games
BOARD OF DIRECTORS MEETING
Vernon Lodge & Conference Centre, 3914 – 32nd Street, Vernon BC

November 2016

MINUTES

Wednesday, November 16

1. Welcome

Operations Manager: Valerie Linton
New Directors: Wayne Vienneau, Zone 6
Russ Reid, Zone 8
Development Chair: Bob Hesketh

1) Approval of the Agenda

Motion: Donna / Joe That the Amended Agenda for the November 16 to 18, 2016 Board of Directors Meeting be approved as written/presented.
Carried

2. Approval of the September 19/20, 2016 Board of Directors Meeting

Motion: Linda / Paul That the minutes of the September 19/20, 2016 Board of Directors Meeting (Coquitlam) be approved as written/presented
Carried.

3. Business Arising: none

4. Introduction of Wee Yee, President, Vernon & Area 2017 55+ BC Games

- 1) Presentation of documentation -- discussion
- 2) Motion: Annette / Cindy That the Sports for 2017 Games be accepted as written/presented. Carried
- 3) Signing of AFA (Agreement for Financial Assistance)

Bus Tour of Vernon compliments of the Vernon & Area Host Committee
- Paul commented that it was a very good tour.

5. Accreditation Times For Vernon - Discussion

Same as last year. Tuesday, September 12 from 4 to 8 pm
Wednesday, September 13 from 10 am to 5 pm

6. Posters / Pamphlets – continue the same as previous years. One side of pamphlet will be common. Zone information to go on inside of pamphlet must be sent to Sharon no later than December 31, 2016. Two versions of the poster will be available to the zones.

7. Membership Cards – same as previous years. Number of cards required for one year to be sent to Sharon

8. Directors' written reports - sent out via email. Accept as presented.

9. Secretary/Treasurer - Gordon

Presentation of Interim Financial Statement to October 31, 2016

Motion: Paul / Jim To accept the Financial Statement to October 31, 2016 as presented. Carried

Sports Fees for 2017 (reminder of fees approved at 2015 meeting) plus increase for Cycling to \$35.00 and Squash as required by the MOU.

Motion: Cindy / Joe To accept the increase for sports fees for Cycling and Squash. Carried

Presentation of the 2017- 2018 Budget

Motion: Annette / Donna That the 2017-2018 Budget be approved as written/presented. Carried

Donna – Breakdown of Membership Fees between Society and Zones
After much discussion, the general consensus was to leave the membership fee breakdown as it is.

10. Marketing/Sponsorship Committee – Michael

Up-date on Trip – will be circulated to all members in the next few days.
Marketing – will make a Strategic Marketing Plan with Mark deFrias (Marketing Consultant and Committee members.

11. Registration – Cindy

Cindy pointed out items that will be changed/amended for next year and will advise all Zone Registrars of these items. Some forms will be amended for 2017 and will be placed on the website in due course.

Medical form – where do we stand if a participant fails to fill out the medical form?
Gordon to contact lawyer.

- Jim comments that it is imperative that the zones make the participants more aware of the importance of filling out this medical information

12. Event Managers' Report – Andrew / Kyler

13. Results Report and related issues – Paul

Problems were encountered with posting of results. Kyler comments that there is about 95% accuracy with the results. Volunteers make mistakes – maybe better

training is required. Zone 4 Slo-Pitch team missed out on playing a Bronze Medal game because the results were not posted and the team was not advised of their game time. When an error is noticed, the Event Managers make the correction (in most cases) and the participant receives the medal. Paul and Milton will take on the task of reading the Registration and Results binder and attempt to find a way to improve this procedure.

14. Society Executive Committees for 2017 – discussion

Motion: Jim / Annette That the Rules Committee be a Committee of the whole or at least allow Board Members to be observers. Defeated with only 2 votes for the motion.

Advise Wayne by email no later than December 15 regarding which Committee you would like to serve on for 2017.

15. Approval of Suggested Rules Changes -- Darlene Currie

Motion: Bill / Joe That the amended suggested changes to the General Rules be approved as presented/distributed. Carried

Motion: Bill / Joe That the amended suggested Sport Specific Rule changes for 2017 presented by the Rules Committee be approved as presented/distributed. Carried

Motion: Dick / Paul That BCSGS accept Horse Council Rules and Recommendations for 2017. Carried

Squash – Rules and MOU will be forthcoming in next 6 weeks by Valerie

16. Gaming Grant – Wayne - The Directors discussed the process of applying for and using the monies received from the Gaming Grants.

17. Sports – Deletions / Additions

Motion: Joe / Jim That Cricket be deleted from the list of Sports for the Games. Carried

Motion: Bill / Paul That 8-Ball be added to the list of Sports for future Games. Carried Donna abstained from the vote.

Motion: Joe / Jim That Stirling be added to the list of Sports for future Games. Carried Donna abstained from the vote.

Motion: Cindy / Jim That the restriction for the number of entries for Cribbage and Whist be removed from the Rules. Unlimited entries for the next three years (2017, 2018, and 2019) Carried

The tier system is not in the bid document for the years 2017, 2018, and 2019.

Development Committee will do a new bid document which will go out in January

2018 for the Games for 2020, 2021 and 2022.

- **Sports Rules on Website – Paul** - all sports rules should be on the website – not just the ones in the present year’s Games. Will be done.

18. Development Chair’s Report – Bob Hesketh

Items that Bob and his committee will undertake in the coming year.

- Hiring policy
- Weather policy / power outages
- Criminal record checks
- General Rules
- Policies and Procedures
- Bid Document
- Define the role of the Host Zone in the planning of the Games.

The Committee will have work to do!

19. Suggested Policies and Procedures Changes

Bob and the Development Committee will review all the Policies and Procedures

Some items of concern are

- Logos – should be on left side of the shirts
- Sponsor’s logos – size
- Encouragement of wearing zone colors as these are BCSGS Games
 - Could fall into Marketing Committee for branding
 - Zone 3 Athletics wear their Greyhound Shirts and they are intimidating
 - Dragon Boat winning teams wear “Canada” shirts as they are world champions.

20. President’s Report – Wayne

1. When we leave BC Games Event Management, Irene Schnell will no longer be the IT person for BCSGS. We have an agreement with Byron Postle to take over the IT as a consultant to BCSGS.
2. Succession Planning – Job Descriptions
Wayne has job descriptions in draft form. He needs to finalize Valerie’s Operations Manager position and Byron’s IT position and how it flows into the other positions. He will have a booklet of job descriptions finalized by September Board Meeting. This is also needed for the Sports Branch. We need to have a Succession Plan at the Board level and the Zone level. Government wants to see sustainability in a volunteer organization.
3. Transfer of Knowledge Timeline - an updated timeline was distributed showing which members of the BCSGS are shadowing the BC Games personnel.
4. Event Management – the next step in our transition phrase will be to hire an Event Manager.

Motion: Dick / Milton That the Advisory Committee (including Valerie, Operations Manager) proceed with hiring Event Manager. Carried.

21. New Business:

Jim – would like to see the officials from Athletics BC be given honorariums. Valerie to look into MOU.

Joe – participants are questioning the participant fee remaining at \$50.00 when the banquet has been removed from the Games. If the banquet had stayed, the fee would have been increased. Wayne to send out document showing what the expenses are to put on the Games.

Dick – will the non participant fee remain at \$35.00? Yes. Need a list of what the non-participants get for their fee. Non-participants are able to use local games transportation.

Cannot delete non-participants. BCSGS pays Host Society for the number of non-participants under the AFA.

Non-playing coaches and managers pay non-participant fees.

Darlene – concerned about the Welcome Letters. A number of the letters were not accurate and caused a lot of problems.

Motions and discussions that are to be considered at the meetings should go to the respective Committee before they are presented at the Board Meetings.

22. Next Meeting:

Tuesday, September 12, 2017 at 9 am at the Vernon Lodge & Convention Centre during the Vernon & Area 2017 55+ BC Games

The November 2017 Board Meeting will be held in the Kimberley/Cranbrook area. Date and location to be determined.

23. Adjournment Friday at 12 noon Milton / Annette